

## 11th March 2024

#### THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR ATTENTION

Please read the contents of this letter carefully and inform us of your choice. In the event that we do not hear from you, your units in the Fund will be automatically redeemed on the 20<sup>th</sup> May 2024.

Dear Unitholder,

#### Closure of the CT Diversified Monthly Income Fund (the "Fund")

We are writing to let you know that we are closing the Fund on 20<sup>th</sup> May 2024 (the "**Effective Date**"). This letter explains more about the reasons for this closure and the options available to you.

Section 1 explains why the Fund is closing and section 2 explains more about how this happens. The options available to all unitholders are set out in section 3 below. For ISA holders, we explain more about the options available if you want to retain your ISA status in section 4. The tax consequences of each option are set out in section 5a.

A list of the affected unit classes and their ISINs is provided in appendix A.

#### 1. Why is the Fund closing?

We keep our range of funds under regular review and are committed to offering investors the best possible opportunities and value for money. Following a recent review, we have decided to close the Fund due to various factors.

The Fund has experienced a continuing decline in assets and failed to attract significant new investment during the last five years which we now consider is likely to negatively impact both the performance of the Fund and the costs of operating the Fund. For these reasons, it is unlikely that the Fund will attract new investors in the future. Without additional investment, the Fund will become unviable as the decreasing size will make the Fund difficult to run efficiently. Furthermore, the charges you pay, known as the "Ongoing Charges Figure", will increase. On this basis, we believe the closure of the Fund is in the best interests of unitholders.

State Street Trustees Limited, the trustee of the Fund, is aware of the content of this letter and, whilst expressing no opinion on the merits or demerits of the proposal, has no objections to the proposed closure. We have also notified the Financial Conduct Authority of the closure.

#### 2. Closure of the Fund

The Fund will stop dealing in units from 12:01pm on the 17<sup>th</sup> May 2024 and the Fund will be closed on 20<sup>th</sup> May 2024, the Effective Date. Once the Fund is closed, the proceeds of your investment will be sent to you.

In the run up to the closure, please note the Fund may deviate from its stated investment policy and hold significant cash or similar investments in order to facilitate redemptions. In addition, we will not allow subscriptions into the Fund five business days before the closure. The last regular savings collection will be 6<sup>th</sup> May 2024.

#### 3. What do I need to do?

You have the following options to choose from:

#### OPTION 1: Switching to a different fund prior to closure

You may choose to switch your units in the Fund to units or shares of any other fund in Columbia Threadneedle Fund Management Limited's UK range of authorised funds. A list of available funds to switch into is provided in appendix B to this letter, and details of these funds can be found on our website ctinvest.co.uk/literature. All switches are free of charge. You may choose this option at any time up to 12 noon on 17<sup>th</sup> May 2024.

#### **Key Information**

Please read the latest prospectus and key investor information documents for further details on the available funds and the eligibility requirements which may apply.

For key investor information documents for our funds and other details of our UK domiciled range, please visit our website at ctinvest.co.uk/literature or call us on 0330 123 3798\* or on +44 1268 44 3902\* if you're calling from outside the UK. If you are an Institutional Investor, please contact your dedicated Client Director or Client Manager. It is important that you consider this information to ensure that you understand the differences between the Fund and your chosen new fund, in particular the different investment objective and policies, risk profile and charges of the new fund.

## What happens if I opt to switch my units to another Fund?

After we receive your valid instructions to switch, we will switch your units at the unit price calculated at the next valuation point. Please note that any switch will be subject to the minimum investment amounts described in the prospectus of the new fund(s), but no switching or initial charges will apply.

To make the switch, please complete a 'Change of Investment Instructions' form, which can be found on www.ctinvest.co.uk/oeicdocs, and return to Columbia Threadneedle Fund Management Limited, PO Box 9040, Chelmsford, CM99 2XH.

If we do not receive your instructions to switch your units by 12 noon on the last business day before the Effective Date, your units will automatically be redeemed on the Effective Date and the proceeds returned to you within four working days, subject to the Anti-Money Laundering requirements outlined in section 5c.



### OPTION 2: Sell your units prior to closure

You may choose to sell your units in the Fund prior to the closure. All redemptions are free of charge. You may choose this option at any time up to 12 noon on 17<sup>th</sup> May 2024.

#### What happens if I choose to sell my units?

After we receive your valid instructions to redeem, we will redeem your units at the unit price calculated at the next valuation point. Please refer to the prospectus for further information on redemption procedures. We usually dispatch redemption proceeds via your elected payment method within four working days after the redemption, subject to the Anti-Money Laundering requirements outlined in section 5c.

If we do not receive your instructions to redeem your units by 12 noon on 17<sup>th</sup> May 2024, your units will automatically be redeemed on the Effective Date and the proceeds returned to you within four working days, subject to the Anti-Money Laundering requirements outlined in section 5c.

#### OPTION 3: You take no action – automatic sale of your units on the Effective Date

If you take no action, your units in the Fund will be redeemed automatically on the Effective Date and the proceeds will be sent to you.

#### What happens if I take no action?

The Fund will stop dealing in units from 12 noon on 17<sup>th</sup> May 2024 and the Fund will then be closed on the Effective Date. We will liquidate the assets of the Fund so that the proceeds can be paid to you and other remaining unitholders. We will pay the proceeds within four working days of the closure into the last designated account that we have on file for you, subject to the Anti-Money Laundering requirements outlined in section 5c.

Please also note that we may make a further final payment to you of any balance remaining after the Fund is completely terminated, net of any expenses of the Fund.

If you are unclear about which option to choose, please speak to a financial adviser.

#### 4. ISA investors

## If you wish to keep your investment in an ISA, you have the following options:

(a) You can opt to switch your ISA investment in the Fund free of charge to any other fund in Columbia Threadneedle Fund Management Limited's UK range of authorised funds. To make the switch, please complete a 'Change of Investment Instructions' form, which can be found on www.ctinvest.co.uk/oeicdocs, and return to Columbia Threadneedle Fund Management Limited, PO Box 9040, Chelmsford, CM99 2XH. If you wish to do this, please follow the instructions set out in Option 1 above so that we receive your instructions by no later than 12 noon on 17<sup>th</sup> May 2024; or (b) You may transfer your ISA investment to another ISA manager. To do so, you need to contact your chosen ISA manager, complete their ISA transfer form and return it to them. They will then contact us to request the transfer.

Please ensure that you initiate this process as soon as possible given that ISA transfers can take around 30 days to complete and must be completed prior to the Effective Date to avoid you losing your ISA wrapper.

If you do not choose one of these options, on termination of the Fund, your investment will lose its ISA status. If you hold other funds within your ISA, that portion will be unaffected.

#### 5. What else do I need to know?

## (a) Are there any tax implications?

For non-ISA holders – A switch into another Fund in our range (Option 1), a redemption of your units prior to the Fund closure (Option 2) or the automatic redemption of your units following the closure (Option 3) may be deemed a disposal of units for Capital Gains Tax purposes and there may be tax implications depending on your individual circumstances.

For ISA holders – If you choose a redemption of your units prior to the Fund closure (Option 2) or the automatic redemption of your units following the closure (Option 3), you will lose your ISA status. We are unable to provide tax advice and we therefore suggest that you seek professional advice about any potential tax implications.

#### (b) Will I have to pay any of the closure costs of the Funds?

Any costs associated with the closure, such as costs associated with the sale of the assets of the Fund, and any legal, mailing and administration costs will be paid by the Fund as permitted by the prospectus of the Fund. The costs of the termination will be accrued in the price of units.

We do not expect these costs to exceed £51,000. To the extent that the costs of termination are more than this accrual, the costs will be borne by us.

#### (c) Address and Identity Verification - Anti-Money Laundering Requirements

Please note that we must verify your identity and address before we can pay any proceeds to you. If this is outstanding, the proceeds will be held in a non-interest bearing bank account until checks have been done. We try to verify customers' details electronically in the first instance but if this is unsuccessful, we may need you to provide documentary evidence of your identity and address. If you are unsure whether any checks are outstanding, please contact us.

#### **Further information**

To find out more, please visit columbiathreadneedle.com/changes

If you are unclear about the contents of this letter, would like additional information regarding any of our funds or have any queries regarding this matter, please do not hesitate to contact us on 0330 123 3798 or on +44 1268 44 3902\* if you are calling from outside the UK. We're here to help from 9:00am to 5:00pm, Monday to Friday (UK time).



Alternatively, you can email us at account.enquiries@columbiathreadneedle.com. Please note that we are unable to provide financial or tax advice.

If you are an Institutional Investor and would like further information or to discuss your options, please contact your dedicated Client Director or Client Manager.

If you are unsure about your investment, you should speak to a financial adviser. If you are based in the UK, you can find a financial adviser in your area by visiting www.unbiased.co.uk – please note we do not endorse individual advisers on the site.

Yours faithfully,

**David Logan** 

Director
Columbia Threadneedle Fund Management Limited, authorised fund manager of
CT Diversified Monthly Income Fund

\*calls may be recorded

## Appendix A

# **Closing Unit Classes and ISINs**

Fund	Unit Class	ISIN
CT Diversified Monthly Income Fund	I Inc	GB0003460507
	C Inc	GB00BYZ62Z90
	L Inc	GB00BMY8DP92



## **Appendix B**

## List of Columbia Threadneedle Funds available for you to switch into

You can switch your units free of charge into any of the below UK domiciled Columbia Threadneedle fund(s) until 12 noon (UK time) on 17<sup>th</sup> May 2024.

Before you switch your units to another fund, it is important that you read the Key Investor Information Documents (KIID) for the fund(s) you wish to switch to. The KIIDs can be found on our website ctinvest.co.uk/literature.

To make the switch, please complete a 'Change of Investment Instructions' form, which can be found on www.ctinvest.co.uk/oeicdocs, and return to Columbia Threadneedle Fund Management Limited, PO Box 9040, Chelmsford, CM99 2XH.

#### List of available funds:

Equity Funds		
Europe:	CT Select European Equity Fund	
Global:	CT Responsible Global Equity Fund	CT Sustainable Global Equity Income Fund
	CT Sustainable Opportunities Global Equity Fund	
UK:	CT FTSE All-Share Tracker Fund	CT Responsible UK Equity Fund
	CT Responsible UK Income Fund	CT Select UK Equity Income Fund
US:	CT North American Equity Fund	
	CT US Smaller Companies Fund	

Fixed Income Funds		
Global:	CT Global Total Return Bond (GBP Hedged) Fund	
UK:	CT Responsible Sterling Corporate Bond Fund	

Mixed Asset F	unds	
Global:	CT Managed Growth Fund	CT MM Lifestyle 3 Fund
	CT MM Lifestyle 4 Fund	CT MM Lifestyle 5 Fund
	CT MM Lifestyle 6 Fund	CT MM Lifestyle 7 Fund
	CT MM Navigator Balanced Fund	CT MM Navigator Boutiques Fund
	CT MM Navigator Cautious Fund	CT MM Navigator Distribution Fund
	CT MM Navigator Growth Fund	CT Sustainable Universal MAP Adventurous Fund
	CT Sustainable Universal MAP Balanced Fund	CT Sustainable Universal MAP Cautious Fund
	CT Sustainable Universal MAP Defensive Fund	CT Sustainable Universal MAP Growth Fund
	CT Universal MAP Adventurous Fund	CT Universal MAP Balanced Fund
	CT Universal MAP Cautious Fund	CT Universal MAP Defensive Fund
	CT Universal MAP Growth Fund	CT Universal MAP Income Fund

Alternative Funds		
Global:	CT Global Real Estate Securities Fund*	CT Property Growth & Income Feeder Fund*
	CT Property Growth & Income Fund*	
UK:	CT UK Commercial Property Feeder Fund*	CT UK Commercial Property Fund

<sup>\*</sup>This fund is not available within the CT Individual Savings Account